

Safeguarding Policy

Jubilee Gardens Trust is committed to doing everything within its power to maintain Jubilee Gardens as a safe, secure environment for the enjoyment of every visitor.

Jubilee Gardens Trust has no direct employees. The Trust may occasionally work with volunteers to further its objectives but a) it will only do so with non-vulnerable adult volunteers and b) for operational work on the Gardens it will work with and through its Grounds Maintenance Contractor.

Neither Jubilee Gardens Trust as a whole nor individual Trustees have a role in dealing with individual safeguarding cases.

Jubilee Gardens Trust will ensure that contractors commissioned to manage and maintain Jubilee Gardens on behalf of the Trust have an appropriate safeguarding policy.

Jubilee Gardens Trust requires its contractors, agents and Trustees to be aware of their individual and collective roles and responsibilities in safeguarding and protecting children and vulnerable adults from abuse and neglect.

Jubilee Gardens Trust will scrutinise the safeguarding policy of all contractors which tender for a contract in advance of awarding a contract.

Monitoring and compliance with the contractor's safeguarding policy is the responsibility of the contractor. The contractor will report on performance to Jubilee Gardens Trust at least quarterly including a report on non-compliance or breaches in relation to the safeguarding policy.

Contractors likely to come into contact with the public in the course of the work undertaken on behalf of Jubilee Gardens Trust will be required to confirm that all employees working on the contract have the training, skills and aptitude to work in an area which may be visited by children or others who may be considered vulnerable.

Contractors working on Jubilee Gardens on behalf of Jubilee Gardens Trust are required to follow the incident and accident reporting procedure specified in the contract with Jubilee Gardens Trust.

Policy to be reviewed annually.

Signed:

Chair of Jubilee Gardens Trust

**Policy was approved by the Board on 15 May 2025
For formal review by the Board of Trustees every year
Date of Review: Quarter 2 2026**